



**General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

**Mission Oriented Business Integrated Services  
FSC Group: 874  
SIN 874-7 Program and Project Management**

**Contract No.: GS-10F-0202N**

**Contract Period:** January 15, 2008 to January 14, 2013

**MILLIGAN**

Consultants & Certified Public Accountants

105 North 22<sup>nd</sup> Street  
Philadelphia, PA 19103  
Telephone: (215) 496 9100  
Fax: (215) 496 0980

[www.milligancpa.com](http://www.milligancpa.com)

Business Size/Status: Small/Veteran-Owned

*Pricelist current through award dated 01/14/2013*

## MILLIGAN & COMPANY, LLC – GS-10F-0202N

### Management Organizational and Business Improvement Services

FSC group: 874  
FSC class: R499  
Contract number: GS-10F-0202N

For more information on ordering from Federal Supply Schedule check on the FSS Schedules button at <http://www.fss.gsa.gov/>.

**Contract period:** January 15,2008 to January 14, 2013  
**Contractor:** Milligan & Company, LLC  
**Address:** 105 North 22<sup>nd</sup> Street  
Philadelphia, PA 19103  
**Phone:** (215) 496-9100  
**Fax:** (215) 496-0980  
**Email:** [jmilligan@milligancpa.com](mailto:jmilligan@milligancpa.com)  
**Website:** <http://www.milligancpa.com/>  
**Contract Administration:** John Milligan  
**Address:** Same as above  
**Email:** Same as above

#### CUSTOMER INFORMATION

Awarded Special Item Numbers (SINs):  
Management Organizational and Business Improvement Services  
SIN 874-7 Program Integration and Project Management Oversight

**Maximum Order:** SIN 874-7 \$1,000,000.00  
**Minimum Order:** \$300.00  
**Prompt Payment Discount** None  
**FOB:** Destination  
**Delivery:** 30 days  
**Business Size:** Small, Veteran Owned Business

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### 1. Milligan & Company, LLC – Overview

#### Firm Background

Milligan & Company, LLC (Milligan) is a full-service consulting and certified public accounting firm. Milligan is the largest minority-owned business headquartered in Pennsylvania and one of the largest minority-owned consulting and CPA firms in the nation. Milligan has grown consistently since our inception in 1985 and has offices in Philadelphia, PA; Cherry Hill, New Jersey; Washington, D.C. and Baltimore, MD.

Milligan solves the most complex financial, accounting, operational and managerial challenges for government entities, small and medium businesses, public corporations, non-profit organizations and individuals. We serve each client with the personal service, responsiveness, practical results and integrity that are the hallmarks of our reputation.

The firm currently has a staff of approximately fifty. Our professionals have extensive experience in compliance and government services; consulting for small businesses, governmental, and quasi-government agencies along with backgrounds in auditing and financial management.

#### Program Integration and Project Management Oversight Services

Milligan serves our government clients with a broad range of audit, tax, and advisory services, as well as performance and compliance reviews. Milligan's services help agencies focus on improving their use of assets and resources and drive performance while improving accountability. Our clients include Federal, state and local government agencies, industrial and economic development agencies, quasi-governmental agencies and other organizations that serve the public.

Milligan & Company supports our clients' needs for project planning and financial management; economic development and long-range strategic planning; risk and needs assessment on a variety of

projects including infrastructure, capital improvement and investment; social investment and human capital management. We work with government entities to analyze their capacity to deliver on their grant obligations, provide grant and financial management oversight, perform compliance reviews of fund recipients and conduct performance evaluations to help recipients attain compliance. The firm handles significant engagements that involve enormous financial administration, public trust and client confidence; from providing financial management oversight for \$5+ billion in Federal funds for the World Trade Center reconstruction to monitoring economic development projects throughout the State of Pennsylvania and providing advisory services to middle-market businesses.

Milligan & Company has demonstrated expertise in planning and coordinating complex transportation and economic development programs. Our staff applies project management, development, financial and compliance principles that enhance the capability and capacity of the clients we serve. Our firm's consulting staff is well versed in applicable statutes, financing techniques and principles of demographic and economic analysis.

We help our clients meet compliance, regulatory, statutory and financial reporting obligations on infrastructure and economic development projects. Federal, state and local government agencies; quasi-government entities; public-private organizations and nonprofit trust Milligan to deliver solutions to meet their needs for:

- Planning Studies
- Funding Strategies
- Grants Management & Training
- Financial & Indirect Cost Allocation Plans
- Financial Capacity Assessments
- Economic Development
- Compliance Reviews of Funding Recipients
- Grant & Financial Management Oversight
- Civil Rights Compliance Reviews (Title VI, DBE, and EEO)
- DBE Program Development
- Transportation Compliance
  - Performance Evaluation of Demonstration Transportation Projects
  - Security Perception Survey of Transit Properties
  - Transit System Safety and Security Auditing
  - Comprehensive Agency wide Risk Assessments

### ***Economic Development***

Corporations, government entities, non-profit organizations and individuals all benefit from well-managed economic development initiatives. Their objectives are interconnected at local, state and regional levels: reinforce the tax base, generate revenues, provide employment opportunities, increase public services, build an entrepreneurial climate, enhance the natural and built

environment, highlight arts and culture, adopt smart transportation and land uses and provide affordable housing and learning opportunities

Milligan & Company has demonstrated expertise in planning and coordinating complex economic development programs. Our staff applies project management, development, financial and compliance principles that enhance the strengths of the clients we serve. Our firm's economic development, financial and consulting staff are well versed in applicable statutes, financing techniques and principles of demographic and economic analysis.

As a certified public accounting firm, Milligan provides additional services beyond traditional economic development assistance. We work with our clients to analyze their capacity to deliver on their contract and grant obligations, provide financial management oversight, perform compliance reviews and conduct performance evaluations to help recipients attain compliance.

### ***Contract Compliance***

Milligan & Company's Contract Compliance Solutions and Services are rooted in Equal Opportunity programs. These programs require recipients of Federal funds to comply with Equal Employment Opportunity (EEO), Disadvantaged Business Enterprise (DBE) and other contracting regulations. In addition, many state and municipal agencies have adopted similar policies in their own contracting efforts. Collectively, these programs not only strive to create a level playing field in government contracting but are also highly regarded for their positive effects on economic development.

Under these programs, contract and grant beneficiaries are charged with a variety of responsibilities, goals and reporting requirements in an ever-changing regulatory environment.

Milligan & Company offers practical solutions to help you meet program requirements with sound practices developed over two decades of delivering contract compliance solutions and services.

### ***Supplier & Workforce Diversity Consulting***

Milligan's Supplier & Workforce Diversity Consulting services are rooted in Federal Disadvantaged Business Enterprise programs. These programs ensure that businesses owned and controlled by minorities, women, and other socially or economically disadvantaged persons have an opportunity to grow and become self-sufficient. These programs create a level playing field in both the private and public sector so that disadvantaged firms can fairly compete for contracts and subcontracts.

Milligan has developed a curriculum designed to heighten awareness of work-related diversity and cultural competency challenges to enable employees to more effectively manage workplace interaction, increase productivity, and enhance organizational effectiveness.

Milligan & Company conducts workforce diversity and cultural competency training to help employers create an inclusive work environment, with an infrastructure that supports diversity integration at every level of the organization. The training is instructional and provides information to increase knowledge and understanding of cultural competency and diversity concepts. The instructional design is interactive to directly engage participants in the learning experience by using exercises, role-plays, and case scenarios.

Since 2001, the firm has conducted more than 30 training sessions for over 600 organizations that participate in federally funded contracting. Attendees receive expert advice and assistance in: implementing effective programs; integrating program components that create management and community-wide support; coordinating programs with other organizations; interpreting applicable regulations and procedures; applying standards and procedures in determining eligibility; understanding administrative actions; using manuals to guide staff activities and prepare reports.

### ***Financial and Compliance Audits***

Milligan continues to expand in the area of financial/compliance audits of federally funded programs. Our staff has extensive experience auditing entities that must meet governmental compliance requirements. Our staff has a comprehensive understanding of:

- Generally Accepted Auditing Standards (GAAS)
- Generally Accepted Government Auditing Standards (GAGAS)
- Generally Accepted Accounting Principles (GAAP)
- Government Auditing Standards (GAS); the Yellowbook
- Revised OMB Circular A-133
- OMB Circular A-87
- OMB Circular A-110
- OMB Circular A-122
- Compliance Supplement for Audit of Institutions of Higher Learning and Other Non-Profit Institutions

## Professional Staff

Milligan's staff has expertise in city, transportation, and environmental planning; engineering; and economic development and accounting and finance. Our consultants, managers, directors and principals have managed and performed on a broad range of engineering, development, construction and monitoring engagements. Milligan professionals have conducted oversight and reviews of capital projects that require compliance with Federal, state and local statutes and regulations. For many clients, our oversight activities are guided by terms and conditions of grant agreements and the firm monitors project budgets, schedules and scope to ensure grant compliance.

Our staff participates on engagements from start-up and planning stages through design, construction and operational phases of projects; providing evaluations, recommendations and technical assistance necessary for successful project completion.

## Quality Performance

We have a demonstrated commitment to Quality Performance. Industry peers have recognized Milligan for our consistent quality and superior work. The firm recently completed a noteworthy *fifth consecutive Peer Review* without any Letter of Comments. While most firms pass the review, few do so without some deficiency in procedure or recommendations for improvement being noted in a Letter of Comments. Peer Review has been the cornerstone of the accounting profession's self-regulatory program since 1977. Peer Review is done to ensure that firms provide high quality services to their clients and is a statutory requirement for Pennsylvania firms and a condition of membership in the American Institute of Certified Public Accountants (AICPA).

## Additional Services

We have a diversified client base that includes federal, state and local government agencies, not-for-profit and for profit clients. We offer all services traditionally attributed to a diversified Consulting and CPA firm including:

### Audit & Assurance Services

- Compilation, Review & Audit of Financial Statements
- Internal Financial Reporting
- Agreed-Upon Procedures Reporting
- Attest Engagements
- Cash Flow Analyses & Statements
- Financial Forecasts
- Financial Management Systems Reviews
- Internal Control Assessments
- Co-Source of Internal Audit
- Employee Benefit Plan Services
- Low Income Housing Tax Credit Partnerships

### Tax & Accounting Services

- Federal, State & Local Tax Returns
- Consultation & Tax Planning
- Tax Audit Representation
- Negotiation of Assessment & Disputes
- Assessing Tax Impact of Major Transactions
- Accounting Policies & Procedures Development
- Monthly General Ledger Maintenance & Controllership Functions

### Supplier & Workforce Diversity Consulting

- Development & Implementation of Diversity Programs
- Program Oversight
- Civil Rights Compliance Reviews
- DBE Program Development & Training

### Business Consulting

- Business Planning & Start-up Consulting
- Risk Assessments
- Operational Audits
- Financial Planning & Capital Budgeting
- Financial Projections
- Assessment of Financial, Operational & Contract Policies & Procedures
- Software Implementation & Installation
- Business Valuation

For additional information about our services, please visit Milligan & Company's web site at <http://www.milligancpa.com/>.



## 2. Services Under the GSA Schedule

**SIN 874-7 Program Integration and Project Management Oversight**

## 3. Labor Categories and Pricing

Effective 1/15/2008

	Hourly Rates				
	2008	2009	2010	2011	2012
Senior Project Mgr	\$265.59	\$275.42	\$285.61	\$296.18	\$307.14
Project Mgr I	\$201.92	\$209.39	\$217.14	\$225.17	\$233.50
Project Mgr II	\$157.40	\$163.22	\$169.26	\$175.52	\$182.02
Senior Analyst	\$120.58	\$125.04	\$129.67	\$134.46	\$139.44
Analyst I	\$108.21	\$112.21	\$116.36	\$120.67	\$125.13
Analyst II	\$73.78	\$76.51	\$79.34	\$82.28	\$85.32
Analyst III	\$59.73	\$61.94	\$64.23	\$66.60	\$69.07
Administrative	\$59.73	\$61.94	\$64.23	\$66.60	\$69.07

Annual escalation factor 3.7%

.75% Industrial Funding Fee

GS-10F-0202N MILLIGAN & COMPANY, LLC

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